



Work in York – Career Library Quick Reference Guide

The Career Library displays regional labour market information about all 500 National Occupation Classification (NOC) codes in the York Region.

National Occupation Classification (NOC) - The National Occupational Classification (NOC) is Canada’s national system for describing occupations. Using this tool, you can learn about its main duties, local career opportunities, income, regional employment participation, or other useful information.

On the left hand side of the webpage, you will see the following two categories:

Explore Occupations:

- **Browse/Search Occupations** - allows you to browse/search from a full list of all occupations.
- **Current Occupations in Demand** - showcases the top ten occupations that are in the highest demand.
- **Historical Occupations in Demand** - showcases a full list of historically high occupations in demand.
- **Occupation Blogs & Video** - features supporting blogs and videos of various occupations.

Help:

- **What is a NOC?** - provides more information on what a NOC is.

Administrative assistants

National Occupation Code (NOC): **1241** · [Browse All Occupations](#)

Administrative assistants perform a variety of administrative duties in support of managerial and professional employers. They are employed throughout the private and public sectors.

hand side of your webpage and see additional details, career opportunities, salary and income details and regional employment participation.

Find the words “All Tools” on the right hand side of the web page to find additional job finding tools, career development tools and workforce development tools.

Once an occupation of interest is selected, you will be promoted to a brief description of the occupation.

Scroll down and find a toolbar on the left

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