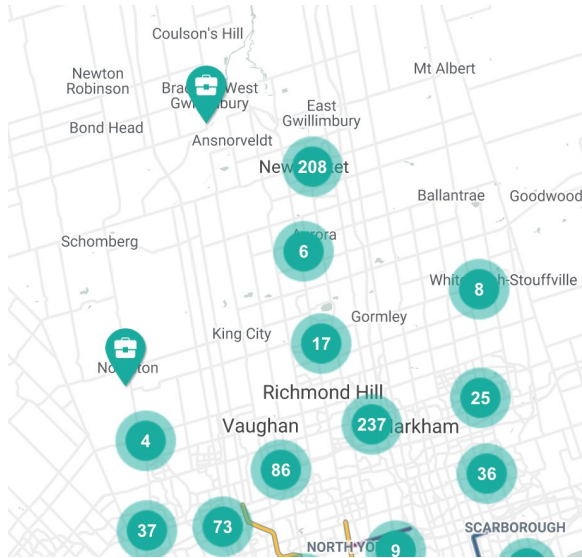


## Work in York – Job Map Quick Reference Guide

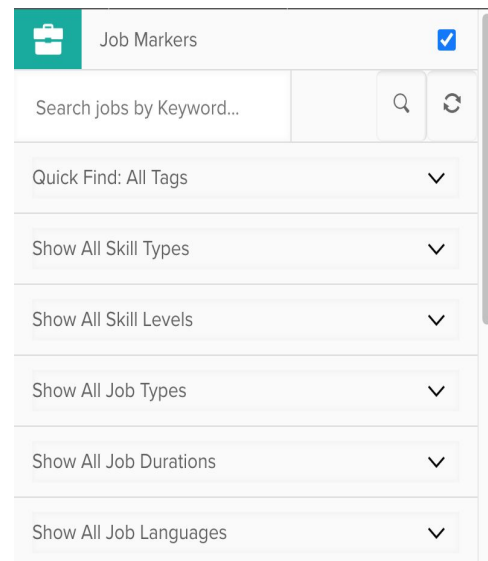


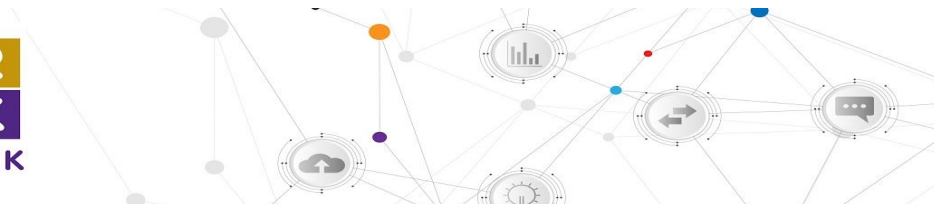
After opening up the ‘Job Map’ web browser, local towns and cities will show on the map. Select the name of the city or town you’re interested in exploring:

1. The map showcases circles with numbers inside them. This number indicates how many jobs are posted in that area.
2. A pin-like icon with a briefcase indicates that there is only one job posted in the area.

Look at the Job Map Tools on the left side of the screen. There are six different ways that you can filter or change your search results when clicking on ‘Job Markers’, these include:

- 1. Quick Find: All Tags** - allows you to make a quick search from the following options; Apprenticeship Jobs, Job Fairs, Remote Working Jobs, Student Jobs
- 2. Show All Skill Types** - provides a drop down of all skill type options to choose from
- 3. Show All Skill Levels** - allows you to identify the level of the job you would like to search for such as an entry- level position, intermediate position or professional position
- 4. Show All Job Types** - allows you to search for job posting that advertise full-time or part-time work
- 5. Show All Job Durations** - identifies jobs that are permanent, temporary or contract positions.
- 6. Show All Job Languages** - allows you to search for jobs where a specific language has been identified in the job postings





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See left hand toolbar for other relevant programs/services:

Job Map Tools		
	Apprenticeship Office	<input type="checkbox"/>
	Apprenticeship Training Sites	<input type="checkbox"/>
	Child Care Centres	<input type="checkbox"/>
	DriveTest Centres	<input type="checkbox"/>
	Education - Elementary Schools	<input type="checkbox"/>
	Education - Secondary Schools	<input type="checkbox"/>
	Education - Post Secondary	<input type="checkbox"/>
	Employment Ontario Services	<input type="checkbox"/>
	Employment Agencies - Private	<input type="checkbox"/>
	Employment Services	<input type="checkbox"/>
	Entrepreneurship Support	<input type="checkbox"/>
	Mentorship Support	<input type="checkbox"/>
	Language Training	<input type="checkbox"/>
	Literacy & Basic Skills	<input type="checkbox"/>
	ODSP Employment Supports	<input type="checkbox"/>
	Ontario Disability Support Program	<input type="checkbox"/>
	Ontario MTCU Apprenticeship Office	<input type="checkbox"/>
	Ontario Works	<input type="checkbox"/>
	Service Canada	<input type="checkbox"/>

- Apprenticeship office
- Apprenticeship training sites
- Child care centres
- DriveTest Centres
- Education - Elementary Schools
- Education - Secondary Schools
- Education - Post-secondary
- Employment Ontario Services
- Employment Agencies - Private
- Employment Services
- Entrepreneurship Support
- Mentorship Support
- Language Training
- Literacy and Basic Skills
- ODSP Employment Supports
- Ontario Disability Support Program
- Ontario MTCU Apprenticeship Office
- Ontario Works
- Service Canada

*Find the words “All Tools” on the right hand side of the web page to find additional job finding tools, career development tools and workforce development tools.*